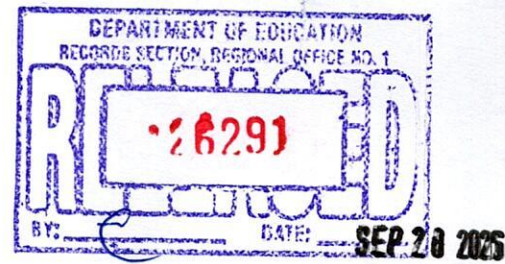




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1263, s. 2026

**SUBMISSION OF LIST OF INTERNAL ARAL TUTORS ENTITLED
TO TEACHING OVERLOAD PAY**

To: Schools Division Superintendents

1. Pursuant to DepEd Memorandum No. 001, s. 2026, or the *Guidelines on the Engagement of Academic Recovery and Accessible Learning (ARAL) Program Tutors and Support Aides*, DepEd teaching personnel engaged as ARAL tutors may be granted teaching overload pay, subject to existing DepEd and Department of Budget and Management rules and regulations.
2. In this connection, all Schools Division Offices (SDOs) are requested to submit the actual list of internal ARAL tutors who will render tutorial sessions beyond their regular teaching load and are eligible for teaching overload pay.
3. In identifying eligible internal tutors, SDOs and schools shall ensure compliance with DepEd Order No. 005, s. 2024, *Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload*, and DepEd Memorandum No. 053, s. 2024, or its implementing guidelines. Only ARAL tutorial hours that qualify as actual teaching overload under the aforementioned policies shall be reported.
4. The submission shall indicate the tutor's regular teaching load, ARAL tutorial schedule, number of eligible overload hours, and corresponding estimated teaching overload pay. SDO Finance and Personnel Units shall validate the computation and eligibility of each tutor prior to submission to the Regional Office.
5. Separate entries shall be provided for ARAL Reading and ARAL Mathematics, as applicable. The prescribed template in Annex A shall be used for uniform consolidation.
6. The accomplished and duly certified template, together with a letter signed by the Schools Division Superintendent confirming the total funding requirement, shall be submitted to the Regional Office on or before October 23, 2026, through region1@deped.gov.ph cc. clmd.region1@deped.gov.ph.
7. SDOs shall ensure the accuracy of all information submitted. Inclusion in the list shall be based on the actual ARAL teaching assignment and

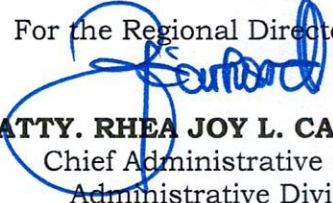


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approved schedule, and shall not, by itself, constitute automatic entitlement to payment. Payment shall remain subject to validation, availability and downloading of funds, and applicable accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are directed.

For the Regional Director:


ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer
Administrative Division

Encl.: As stated

Reference: RM 1134, s. 2026

To be indicated in the Perpetual Index

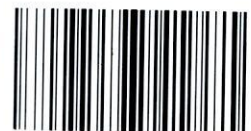
Under the following subjects:

INTERNAL TUTORS FUNDING

CLMD-jps/RM/ListofInternalTutors
September 28, 2026



DepEd RO1
Documan



CLMD261527



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Enclosure No. 1

**CONSOLIDATED LIST OF INTERNAL ARAL TUTORS FOR TEACHING
OVERLOAD PAY**

School Year 2026-2027

Schools Division Office: _____

No.	Name of Internal Tutor	Position/Designation	School	ARAL Component	Grade Level	Regular Teaching Load (Hours/Day)	ARAL Tutorial Schedule	No. of ARAL Overload Hours per Day	No. of ARAL Overload Hours per Week	No. of Weeks	Total Eligible Overload Hours	Monthly Basic Salary	Estimated Teaching Overload Pay
1				Reading / Math									
2				Reading / Math									
3				Reading / Math									
4				Reading / Math									
5				Reading / Math									

SUMMARY OF FUNDING REQUIREMENTS

ARAL Component	Number of Internal Tutors	Total Eligible Overload Hours	Estimated Funding Requirement
ARAL Reading			₱
ARAL Mathematics			₱
TOTAL	** **	** **	₱



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CERTIFICATION

We hereby certify that the internal tutors listed above have been duly assigned to the ARAL Program and that the reported tutorial hours are in excess of their regular teaching load and qualify as teaching overload, subject to the provisions of DepEd Order No. 005, s. 2024, DepEd Memorandum No. 053, s. 2024, and other applicable rules and regulations.

We further certify that the entries and estimated funding requirements have been reviewed and validated by the concerned Curriculum Implementation, Personnel, and Finance Units of this Schools Division Office.

Prepared by:

ARAL Division Focal Person

Validated by:

CID Chief

Administrative Officer V / Personnel Officer

Division Accountant / Finance Officer

Certified Correct:

Schools Division Superintendent